

As a driver of local and global economies, manufacturing companies must develop innovative and quality products while meeting strict health and safety regulations and ensuring strict process control. Manufacturers are using the SumTotal® Enterprise Suite™ for learning and performance management to reach all employees worldwide cost effectively; to manage employee and partner certifications; to reduce training costs; to achieve higher quality and faster time-to-market; and to reduce compliance incidents and risk.

Track and monitor regulatory compliance and generate mandated reports

In addition to formal health and safety training, companies must provide mandated safety precautions, employee communications and detailed record keeping, on topics such as corporate policy and harassment. Centralization provides easier administration and enables a more proactive approach to compliance standards. With SumTotal Enterprise Suite, you can:

- Centrally track and report employee enrollment and completion of required courses
- Prevent compliance lapses by sending proactive pre-notification of impending expirations to employees or supervisors
- Easily create ad-hoc reports showing data by organization, location, plant or other audience segmentations, with no IT help
- Segment audiences by role and location
- Use assessments to ensure understanding and minimize training for long-term employees

Track, monitor and manage certifications and quality processes, including SOPs and SOX in a central location

Certifications for job roles, skills sets or external dealers and suppliers require precise learning paths and assessments to ensure that the audience will perform to the required level of quality. For internal quality processes, such as ISO, SOX or SOPs, showing evidence of training is critical, while also integrating the training into appropriate workflows. With SumTotal Enterprise Suite, you can:

- Improve performance by assigning certification training for specific job roles and skills and manage routine annual re-certifications
- Easily blend online and offline activities, including on-the-job training, mentoring and checklists, and capture supervisor comments
- Increase productivity with individual reports and business dashboards that give regular updates on training gaps and impact on operations
- Pre-test and assess knowledge to minimize required training and ensure comprehension

Manufacturing

SOLUTION DATASHEET

Reduce employee turnover, provide growth plans and offer management and skills training for your global, knowledge workers even in an offline environment

Better talent means better results, so it is essential to be able to identify and develop your best and brightest as soon as possible. Companies are identifying leadership training for their personnel to help grow talent from within. Productivity and performance can also be increased by training in multiple languages and by providing offline access for employees with limited Internet access. Companies also need strategies to deal with seasonal or part-time employees. With SumTotal Enterprise Suite, you can:

- Reduce administration by leveraging learning activities across tracks and curriculums
- Use skills and competency assessments to show gaps in current and potential jobs
- Personalize learner experiences based on business needs and training requirements, yet easily administer for thousands of employees, locations and job codes
- Provide different learning activities and tracks for part-time and seasonal employees
- Tie performance and career development plans to learning strategies

- Provide anytime access with downloaded content available offline with later synchronization to the central system

Consolidate your processes and systems and integrate learning into your business processes

Manufacturing companies are always looking for new ways to increase productivity and reduce operational costs. By consolidating processes and systems, they are sharing more services and technologies across the organization. Mergers and acquisitions can add increased complexity, but can also be managed more effectively with flexible infrastructures that easily integrate new groups of employees into systems and workflows. Robust integrations are key to consolidating data, giving companies a faster return to normal operation. With SumTotal Enterprise Suite, you can:

- Reduce administration time and cost to manage organizational changes and consolidate data
- Increase productivity by integrating training into daily workflow and systems
- Track and report on training completions and correlate to operational performance
- Improve communication with collaboration, virtual presentations and periodic assessments
- Reduce IT and administrative needs with a standardized platform and numerous configurable fields

For more information, please contact us at +1 650 934 9500, or toll-free at +1 866 768 6825, or via email at sales@sumtotalsystems.com.